

CHILDREN, YOUNG PEOPLE & LEARNING OVERVIEW & SCRUTINY PANEL
18 April 2012

EXECUTIVE WORK PROGRAMME

REFERENCE	1033975
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TITLE: Award of Contract - School Meals Catering Contract

PURPOSE OF DECISION: To award the contract for School Meals Catering under delegated authority (agreed at Executive on 21 February 2012)

FINANCIAL IMPACT: Within existing budget

WHO WILL TAKE DECISION: Executive Member for Children, Young People & Learning, Director of Children, Young People & Learning

PRINCIPAL GROUPS TO BE CONSULTED: Headteachers, Chairs of Governors, School Bursars, Overview & Scrutiny Panel, Parents, Primary and Secondary Pupils

METHOD OF CONSULTATION: Meetings with interested parties and surveys

DATE OF DECISION: 16 Apr 2012

REFERENCE	1029285
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TITLE: Children, Young People and Learning Asset Management Plan 2012-2015

PURPOSE OF DECISION: To approve the Children, Young People and Learning Asset Management Plan 2012-2015.

FINANCIAL IMPACT: Within existing budget

WHO WILL TAKE DECISION: Executive Member for Children, Young People & Learning

PRINCIPAL GROUPS TO BE CONSULTED: Schools
Governing Bodies
Diocesan Authorities

METHOD OF CONSULTATION: Meetings with interested parties

DATE OF DECISION: 17 Apr 2012

REFERENCE	I033229
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TITLE: Education Transport Policy 2013/14

PURPOSE OF DECISION: To approve the Education Transport Policy 2013/14.

FINANCIAL IMPACT: Awaiting funding information.

WHO WILL TAKE DECISION: Executive Member for Children, Young People & Learning

PRINCIPAL GROUPS TO BE CONSULTED: Integrated Transport Unit and Education Transport Parent Committees.

METHOD OF CONSULTATION: Letter / email

DATE OF DECISION: 17 Apr 2012

REFERENCE	I033231
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TITLE: School Term Dates 2013/14

PURPOSE OF DECISION: To approve the school term dates for 2013/14.

FINANCIAL IMPACT: No financial implications

WHO WILL TAKE DECISION: Executive Member for Children, Young People & Learning

PRINCIPAL GROUPS TO BE CONSULTED: Headteachers/Governors
Unions
Other LAs

METHOD OF CONSULTATION: Letter / email

DATE OF DECISION: 17 Apr 2012

REFERENCE	I034534
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TITLE: Brakenhale Procurement Plan

PURPOSE OF DECISION: To approve the procurement plan for phases 3, 4 and 5 of the building programme at Brakenhale School.

FINANCIAL IMPACT: Within existing budget.

WHO WILL TAKE DECISION: Executive Member for Children, Young People & Learning

PRINCIPAL GROUPS TO BE CONSULTED: School
Head of Procurement

METHOD OF CONSULTATION: Meetings with interested parties.

DATE OF DECISION: 24 Apr 2012

REFERENCE	I034010
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TITLE: Tender for a Speech & Language Therapy Service for schools and early years settings within Bracknell Forest

PURPOSE OF DECISION: To approve the tendering and procurement plan for Speech and Language Therapy Services for schools and early years setting within Bracknell Forest.

FINANCIAL IMPACT: Within existing budget

WHO WILL TAKE DECISION: Executive Member for Children, Young People & Learning

PRINCIPAL GROUPS TO BE CONSULTED: None at this stage.

METHOD OF CONSULTATION: None at this stage required.

DATE OF DECISION: 30 Apr 2012

REFERENCE	I034602
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TITLE: Education Capital Programme - Furniture, Fittings and Equipment Procurement Plan

PURPOSE OF DECISION: To approve the procurement plan for Furniture, Fittings & Equipment (FF&E) for all schools that come under the Education Capital Programme between 2012/14.

FINANCIAL IMPACT: Central Government grant.

WHO WILL TAKE DECISION: Director of Children, Young People & Learning

PRINCIPAL GROUPS TO BE CONSULTED: Schools
Head of Procurement

METHOD OF CONSULTATION: Meetings with interested parties

DATE OF DECISION: 15 May 2012

REFERENCE	I034600
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TITLE: Education Capital Programme - ICT Procurement Plan

PURPOSE OF DECISION: To approve the procurement plan for ICT for all schools that come under the Education Capital Programme between 2012/14.

FINANCIAL IMPACT: Central Government grant.

WHO WILL TAKE DECISION: Director of Children, Young People & Learning

PRINCIPAL GROUPS TO BE CONSULTED: Schools
Head of Procurement

METHOD OF CONSULTATION: Meetings with interested parties

DATE OF DECISION: 15 May 2012

REFERENCE	I034605
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TITLE: SEN Resource Unit Procurement Plan

PURPOSE OF DECISION: To approve the procurement plan for the SEN Resource Unit.

FINANCIAL IMPACT: Within existing budget.

WHO WILL TAKE DECISION: Director of Children, Young People & Learning

PRINCIPAL GROUPS TO BE CONSULTED: Schools
Head of procurement

METHOD OF CONSULTATION: Meetings with interested parties.

DATE OF DECISION: 15 May 2012

REFERENCE	I033777
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TITLE: Annual Children's Services Statutory Complaints Report

PURPOSE OF DECISION: To receive and approve the annual Children's Services Statutory Complaints Report.

FINANCIAL IMPACT: No financial implications

WHO WILL TAKE DECISION: Executive Member for Children, Young People & Learning

PRINCIPAL GROUPS TO BE CONSULTED: None.

METHOD OF CONSULTATION: Not applicable.

DATE OF DECISION: 22 May 2012

REFERENCE	1034596
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TITLE: Crown Wood Primary School Procurement Plan

PURPOSE OF DECISION: To approve the procurement plan for phase 3 of the Crown Wood Primary school building programme.

FINANCIAL IMPACT: Central Government grant.

WHO WILL TAKE DECISION: Executive Member for Children, Young People & Learning

PRINCIPAL GROUPS TO BE CONSULTED: School
Head of Procurement

METHOD OF CONSULTATION: Meetings with interested parties.

DATE OF DECISION: 22 May 2012

REFERENCE	1034598
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TITLE: Planned Works Procurement Plan

PURPOSE OF DECISION: To approve the procurement plan for the Planned Works programme.

FINANCIAL IMPACT: Within existing budget.

WHO WILL TAKE DECISION: Executive Member for Children, Young People & Learning

PRINCIPAL GROUPS TO BE CONSULTED: Schools
Head of procurement

METHOD OF CONSULTATION: Meetings with interested parties.

DATE OF DECISION: 22 May 2012

REFERENCE	I034594
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TITLE: Release of Section 106 Funding

PURPOSE OF DECISION: To agree the use of Section 106 funds within the Education Capital Programme 2012/13.

FINANCIAL IMPACT: Section 106 contributions.

WHO WILL TAKE DECISION: Executive Member for Children, Young People & Learning

PRINCIPAL GROUPS TO BE CONSULTED: None.

METHOD OF CONSULTATION: Not applicable.

DATE OF DECISION: 22 May 2012

REFERENCE	I034524
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TITLE: Adoption Service Annual Report 2012

PURPOSE OF DECISION: The Care Standards Act 2000 and National Minimum standards 2011 form the basis of the regulatory framework for the conduct of adoption agencies. It is a requirement for an Annual Report to be presented to the Executive. The purpose of the decision is to approve the annual report

FINANCIAL IMPACT: No financial implications

WHO WILL TAKE DECISION: Executive Member for Children, Young People & Learning

PRINCIPAL GROUPS TO BE CONSULTED: Family Placement Team
CSCMT 22nd May
DMT 29th May

METHOD OF CONSULTATION: Bracknell Forest Adoptive Parents

DATE OF DECISION: 12 Jun 2012

REFERENCE	I034526
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TITLE: Annual Report of the Foster Care Service 2012

PURPOSE OF DECISION: The purpose of this report is to seek approval for the Annual Report of the Foster Care Service 2012.

FINANCIAL IMPACT: No financial implications

WHO WILL TAKE DECISION: Executive Member for Children, Young People & Learning

PRINCIPAL GROUPS TO BE CONSULTED: Children in Care Council (SiLSiP)
Family Placement Team
CSCMT
DMT

METHOD OF CONSULTATION: Meetings with interested parties

DATE OF DECISION: 12 Jun 2012

REFERENCE	I029651
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TITLE: Contract Award for the Careers Education and Guidance Service

PURPOSE OF DECISION: To approve the contract award for the Careers Education and Guidance Service.

FINANCIAL IMPACT: Central government grant.

WHO WILL TAKE DECISION: Executive

PRINCIPAL GROUPS TO BE CONSULTED: Local Area Management Board

METHOD OF CONSULTATION: Meeting(s) with interested parties

DATE OF DECISION: 12 Jun 2012

REFERENCE	I034528
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TITLE: Foster Care Service Statement of Purpose 2012

PURPOSE OF DECISION: The Care Standards Regulations 2010 National Minimum Standards form the basis of the regulatory framework for the conduct of foster care agencies. It is a requirement for the Statement of Purpose for the Foster Care Service be reviewed and approved by the Executive on an annual basis. The purpose of this report is to seek approval for the Statement of Purpose for 2012.

FINANCIAL IMPACT: No financial implications

WHO WILL TAKE DECISION: Executive Member for Children, Young People & Learning

PRINCIPAL GROUPS TO BE CONSULTED: Children in Care Council (SiLSiP)
Family Placement Team
CSCMT
DMT

METHOD OF CONSULTATION: Meetings with interested parties

DATE OF DECISION: 12 Jun 2012

REFERENCE	I034469
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TITLE: Larchwood Short Break Unit's Statement of Purpose 2012

PURPOSE OF DECISION: Annually the Statement of Purpose for Larchwood Short Break Unit needs to be updated and approved. The purpose of this report is to seek approval for the Statement of Purpose for 2012.

FINANCIAL IMPACT: No financial implications.

WHO WILL TAKE DECISION: Executive Member for Children, Young People & Learning

PRINCIPAL GROUPS TO BE CONSULTED: Staff team at Larchwood
Children's Social Care Management team
Parents

METHOD OF CONSULTATION: Whilst there are no significant changes, the statement of purpose is shared with the staff team at Larchwood for comments, is reviewed and approved by the Children's Social Care Management team (17 May 2012) and informed by comments by parents as part of the Aiming High for Disabled Children consultation with parents and children/young people.

DATE OF DECISION: 12 Jun 2012

REFERENCE	I034530
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TITLE: Private Fostering Statement of Purpose 2012

PURPOSE OF DECISION: To approve the Statement of Purpose for Private Fostering 2012-2013.

FINANCIAL IMPACT: No financial implications.

WHO WILL TAKE DECISION: Executive Member for Children, Young People & Learning

PRINCIPAL GROUPS TO BE CONSULTED: Family Placement Team

CSCMT

LSCB

DMT

METHOD OF CONSULTATION: In writing to the Director of Children Young People and Learning.

DATE OF DECISION: 12 Jun 2012